L1.5 Landowner-Lessee/Sportsman Relations Operating Procedures

Effective: 4/27/2001

Department Policy: The committee will advise the Arizona Game and Fish Department on methods for reducing and resolving conflicts between sportsmen and private landowners, lessees of public and State trust lands, and resource management agencies.

Procedure:

A. Membership.

1. The committee will be comprised of 14 members, 10 of whom shall be full voting members. Resource management agency representatives are nonvoting members and may not serve as officers, but will otherwise be considered to be "full and equal" members of the committee. Membership shall be comprised of representatives as follows:

a. Private Landowners and Lessees:
- **(1)** Active Livestock Producers
- **(2)** Active Farm Bureau Members

b. Resource Management Agencies:
- **(1)** U.S. Forest Service (1)
- **(2)** U.S. Bureau of Land Management (1)
- **(3)** Arizona State Land Department (1)
- **(4)** Arizona Game & Fish Department (1)

c. Sportsman's Group: Members from Incorporated Sportsman's Groups (5)

2. A Department representative from the Attorney General's Office will serve as a legal resource to the committee. In addition, the Commission may elect to have a commissioner serve as a liaison to the committee.

3. Voting representatives will be recommended by the committee and appointed by the Commission to serve three-year terms; non-voting members will be appointed by the appropriate resource agency.

4. For the purpose of establishing continuity, four of the initially appointed voting members (two each from the landowner/lessee and sportsman's groups) will serve two-year terms, and thereafter all terms shall be for three years. Terms of office, as outlined immediately above, will be determined by drawing lots at the first (organizational) meeting of the committee. Resource agency representation is at the pleasure of each agency's appointing authority.

5. Travel costs associated with meetings will be borne by the individual representative or the organization that he/she represents.

B. Meetings.

1. A Chairman and Vice Chairman will be elected by the voting membership bi-annually. The Chairman and Vice Chairman shall each serve for one two-year term. The Vice Chair will act in the Chairman's absence.

2. All meetings will be in compliance with the Arizona Open Meeting Law, A.R.S. § 38-431.3, including the posting and notice of formal agenda. Meetings will be conducted using Roberts' Rules of Order as a guideline. Formal minutes will be made of all meetings.

3. Draft minutes will be circulated to all committee members within 30 days following each meeting and shall be considered for approval at the next official meeting of the committee. Copies of approved minutes will be sent to all committee members and to members of the Game and Fish Commission.

C. Duties of the Officers. The Chair of the committee will be responsible for the conduct of the meeting and the development of the agenda, in consultation with the Arizona Game and Fish Department representative. The Department shall provide secretarial support for the purpose of recording committee meeting minutes.