

Telephone Conference Call Minutes of the
Arizona Game and Fish Commission
Tuesday, June 11, 2002 – 9:30 a.m.
Arizona Game and Fish Department
Director's Office, 2222 W. Greenway Rd.
Phoenix, AZ

PRESENT: Commission (Telephone)

Director's Staff (Director's Office)

Chairman Michael M. Golightly
Commissioner Joe Carter
Commissioner W. Hays Gilstrap
Commissioner Joe Melton

Deputy Director Steve K. Ferrell
Asst. Director, Special Services–Richard Rico
Acting Asst. Director, I&E–Kerry Baldwin
Audio-Video Section Supvr.–Wes Keyes
Act. Information Systems Br. Supvr.–Linda Melker
Director's Administrative Specialist–Dana Yost

Director's Staff (Telephone)

Asst. A.G. Jay Adkins
Asst. A.G. Jim Odenkirk

1. Extension of the Internet Hunt Permit Application Deadline

Presenter: Steve K. Ferrell, Deputy Director

Roll was taken at 9:30 a.m. The following were present telephonically: Commissioners Carter, Gilstrap and Melton; Assistant Attorneys General Adkins and Odenkirk. Because Commissioner Golightly had difficulties in calling, the start of the meeting was deferred until he connected onto the conference line at 9:38 a.m. Attempts were made to notify Commissioner Sue Chilton the morning of the meeting, both by facsimile and by four phone calls. The facsimile was successfully transmitted. Two voice mail messages were left at her phone number but she was not present for the conference call. The conference call proceeded at 9:38 a.m.

Mr. Ferrell gave a complete explanation for the reason for the emergency session. About 7:30 p.m. last night (June 10, 2002), the link between the Department web page and the SCI home page, which is the vendor who is doing the Internet license sales and the draw, crashed. It came back up about 9:00 p.m., but went down again about 10:20 p.m. When we were notified at 8:00 a.m. today, it was still down. The Department laid out a strategy for what the options might be. Once we arranged for a telephonic Commission meeting to occur at 9:30 a.m. today, it came back up about 8:30 a.m. It is still up and running as far as we know.

A notice has been posted on the Department's home page that states at 9:30 a.m. today, the Commission will be conducting a telephonic meeting to address the issue of the temporarily failed server and that the web page will be updated as appropriate following the results of this meeting.

Mr. Odenkirk added the following point for the record. The hunt schedule is set to expire at 7:00 p.m. today and that this meeting has been necessitated to take action to extend the deadline beyond 7:00 p.m. and that a normal 24 hour notice for a meeting would not be sufficient to address this problem.

Commissioner Gilstrap asked if this action would be ratified at the next Commission meeting. Mr. Odenkirk stated there would be no need to ratify. After this meeting the Department would file a notice that this meeting occurred and the reason why it occurred.

Commissioner Carter asked what kind of public notice would go out beyond the web page if this were to be extended. Mr. Ferrell stated the Department would do a special press release. The Department's web page would be the main vehicle for notification. The employees would be notified via phone or by email of what was occurring in case they get questions by the public. The method had not been determined yet regarding how to get the message to outlying areas. The Department recommendation was to extend the deadline for Internet applications, not for hard copy applications. Presently, there was a notice on the front of the Department's home page. Now that the electronic process is optional, when a person goes into the application process, there would be no place to put the notice; therefore, the only place to put a notice is on the Department's home page.

Commissioner Melton asked what would occur if the system crashed again. Mr. Ferrell stated the Department recommended THAT THE COMMISSION GIVE THE DEPARTMENT THE AUTHORITY TO EXTEND THE DEADLINE FOR 24 HOURS TO 7:00 P.M. TOMORROW FOR INTERNET APPLICATIONS ONLY, AND THAT IN THE EVENT IT SHOULD CRASH BETWEEN NOW AND 7:00 P.M. TOMORROW, THE DEPARTMENT BE GIVEN THE LATITUDE TO EXTEND THE DEADLINE FOR ANOTHER 24 HOURS BEYOND THAT.

Bruce Taubert, Assistant Director for Wildlife Management, was present at the meeting at 9:45 a.m.

Motion: Gilstrap moved and Carter seconded THE DEPARTMENT RECOMMENDATION.

Chairman Golightly wanted the Department to state something other than 24 hours because someone could appeal a deadline of 7:00 p.m. the next day or day after. Commissioner Carter asked that if the system goes down for 5-10 minutes, why would the deadline be extended another 24 hours. Chairman Golightly wanted to avoid any appeals. Mr. Ferrell thought this would not affect the draw schedule if it were extended a day or two, but if extensions were repetitive, it would cause timing problems with the draw.

Commissioner Gilstrap asked that the direction be changed to state 7:00 p.m. the following day as opposed to 24 hours. Commissioner Carter asked Mr. Ferrell to restate the recommendation without the 24 hours. Mr. Ferrell stated that if the Commission gave permission to extend to 7:00 p.m. tomorrow and it crashes at 10:00 a.m. the next morning but comes back up at 11:00 a.m., just extend it to 7:00 p.m. on Thursday instead of saying 24 hours.

Due to a dial into the conference phone line, roll was taken again. All commissioners were present except for Commissioner Chilton. The meeting proceeded.

Commissioner Carter suggested extending until 7:00 p.m. on June 12, 2002, or if necessary, 7:00 p.m. on June 13, 2002, instead of using the next day at 7:00 p.m. Because of interpretation problems, Chairman Golightly suggested going with date and time of 7:00 p.m. It was the consensus of the Commission to extend the process only for two days. (The deadline would be extended to 7:00 p.m., Wednesday, June 12, 2002, or if it crashes before 7:00 p.m. tomorrow, the

extension would be to 7:00 p.m., Thursday, June 13, 2002.) Mr. Ferrell noted that according to SCI other states have extended the Internet deadline without extending the hard copy deadline.

Commissioner Gilstrap withdrew his recommendation and asked Mr. Ferrell to re-read the recommendation. Mr. Ferrell stated THAT THE DEPARTMENT RECOMMENDS THAT THE COMMISSION GIVE THE DEPARTMENT AUTHORITY TO EXTEND THE DRAW DEADLINE FOR INTERNET APPLICATIONS ONLY UNTIL 7:00 P.M. TOMORROW, WHICH IS THE 12TH OF JUNE, AND SHOULD THE SERVER CRASH AGAIN BEFORE THAT TIME TOMORROW, THAT IT BE EXTENDED TO 7:00 P.M. ON JUNE 13.

Motion: Gilstrap moved and Carter seconded THE DEPARTMENT RECOMMENDATION.

Chairman Golightly suggested using server “fail” instead of “crash”. Mr. Ferrell noted this applied for any reason why an applicant could not complete his electronic application process on any end, which included the Department or SCI (not the applicant).

There being no objection, the motion was amended with the suggested wording. Mr. Ferrell restated the motion: THAT THE COMMISSION GIVE THE DEPARTMENT AUTHORITY TO EXTEND THE DRAW DEADLINE FOR INTERNET APPLICATIONS ONLY TO 7:00 P.M. TOMORROW, JUNE 12. IN THE EVENT THERE SHOULD BE A TECHNICAL PROBLEM ON EITHER THE DEPARTMENT’S END OR SCI’S END THAT WOULD CAUSE AN APPLICANT TO BE UNABLE TO COMPLETE AN ELECTRONIC APPLICATION, THE DEADLINE WOULD THEN BE ALLOWED TO BE EXTENDED UNTIL 7:00 P.M. ON JUNE 13.

Chairman Golightly suggested changing “PROBLEM” to “FAILURE”. Mr. Ferrell restated that portion of the motion to FAILURE instead of PROBLEM. There was no objection.

For clarification, the amended motion was as follows: THAT THE COMMISSION GIVE THE DEPARTMENT AUTHORITY TO EXTEND THE DRAW DEADLINE FOR INTERNET APPLICATIONS ONLY TO 7:00 P.M. TOMORROW, JUNE 12, 2002. IN THE EVENT THERE SHOULD BE A TECHNICAL FAILURE ON EITHER THE DEPARTMENT’S END OR SCI’S END THAT WOULD CAUSE AN APPLICANT TO BE UNABLE TO COMPLETE AN ELECTRONIC APPLICATION, THE DEADLINE WOULD THEN BE ALLOWED TO BE EXTENDED UNTIL 7:00 P.M. ON JUNE 13, 2002.

Commissioner Carter called for the question vote on the amended motion.

Vote on Amended Motion: Carter, Gilstrap and Melton – Aye
Chair voted Aye
Chilton – Absent
Motion carried

The conference call adjourned at 9:53 a.m.